



Instructions for Chapter 7 filing fee payments

- Total filing fee is **\$338.00** payable in four monthly installments of **\$84.50**.
- The first payment is due 30 days after your filing and then every 30 days after.
- You may make a larger payment but do not miss an installment date.

Make an online payment (via debit card, PayPal, or ACH electronic payment from bank account):

www.ohsb.uscourts.gov/online-fee-payments

Mail payment to:

**United States Bankruptcy Court
170 North High Street
Columbus, Ohio 43215**

- **If you mail a payment, the Court will not accept personal checks**, only money orders and cashier's checks. You also may bring cash to the Court and pay the fee in person.
- Make your payment out to **"U.S. Bankruptcy Court Clerk of Courts"**.
- **Include your case number** on the memo line.

DO NOT miss a deadline **The Court WILL DISMISS your case**

PLEASE NOTE ... If your case is dismissed due to failure to make a filing fee payment, you will need to refile, with a new retainer and filing fee.

Due dates: _____
